[](https://www.facebook.com/133962047183540/photos/133963573850054/)

Meeting Date: 11/15/20218 Time: 9:00 am Location: Webster Hall

In Attendance:

Bill Webster ( President)

Betty Suto

Chris Cleary Missy Yeso

Katie Kendall (Secretary) Dan Stephans

Marian Klier Rev. Stammerjohn

Meeting called to order by William Webster at 9:04am

***Minutes (Katie Kendall):***

* *Small group came today for Project Forward Monthly meeting.*
* *Joe Mamone sent an e-mail to Katie regarding volunteers for Winterfest from the students.*

***Financial Report (Rita Randall absent, Betty reported):***

* $19,000.00+/- (Which includes the money for next week)

***Heritage OHIO/Main Street (Chris Cleary*)** :

* Our year is up, and we need to renew the contract with Heritage Ohio. It is $1,000.00
* Dan is making a motion to renew the contract, but waiting to send the money until December.
  + Chris second the motion
  + All were in favor.
* We are still in the running as a recipient for the Heritage Ohio Grant, down to the final 3.

**Report from Executive Meeting:**

We did not have Quorum. Project Forward meeting

**Committees:**

*Farmers Market:*

We made $475.00 from the Farmers Market

*Flags:*

We ordered them from Downtown Design.

We need to order new brackets for the pole’s that broke

10 new brackets - $375.00

Chris made a motion to spend it on the brackets, Marian second the motion.

*Strawberry Fest:*

* We are looking at a date of June 8th

*Winterfest:*

* Betty is writing up a requisition for 3 gift cards for the city workers for $75.00 to feed them for their help.
* Chris made a motion, Dan second the motion
* Rev. Webster provided a schedule of
* Both shirts ( “Lost Cookies” and Snowman) were approved by the PF committee as non-offensive and will be sold, and given away to the Cookie Eating contestants.
* Stage: Project Best has had problems getting scaffolding for the stage. We are going to have a mobile Stage instead. The cost was originally $4,100.00, but Chris was able to get it down to $2,000.00. Project Best, we are hoping will cover at least $1,000.00.
* Betty made a motion to approve the stage, the Marian second the motion. All were in Favor.
* Rev. Stammerjohn made a motion to approve expenses up to the limits of the Sponsorship.
  + Missy second the motion.
  + All in Favor

Unfinished Business:

1. Committee for Revitalization – business survey for review

* Providing plaques to Nailors lot along with Mistavich for their rehabbing their buildings, Flower shop, Paul Stecker and Mark Stecker, Subway, Valleywide.

1. Dollar General Moving – relocating (Their lease is through 2026)
2. Grants:
3. Housing Development
4. Insurance:

Chris made a motion to spend $1,248.00 for a year of Liability insurance for Strawberry Events, Winterfest, and 2 events that are serving alcohol, Repelling is ok from building to building, the Check is made to Valleywide Insurance.

It DOES NOT cover Sky Diving, War Re-enactments, Bungee Jumping, On Water Events, Helicopter Rides and Boat Shoes.

* + All in Favor!

1. Land Bank:

* The Dairy mart lot is available, but it has a lot of tax liens against it.
* Proposing a clean up project
* If the land bank will take this under their grant. Propose a letter to Kathy Kelich.

1. Martins Ferry Fall Photo Contest: We have 3 returned at the city building
2. Parking Meter
3. 5th Street “Welcome Sign” Relocation Project (Relocated in 2-3 Weeks)

New Business:

1. Moving the Monthly meetings to evenings:

Dan is making a motion to move the meetings to 6:00pm, to help improve attendance and making it easier for people to attend. This is for the Monthly meetings.

Rev. Stammerjohn second the motion

All in Favor

1. Wine Fundraisers

* Moving the fundraiser to January/February

1. Raffle Ticket getting pulled on December 31st during the day
2. **PROJECT FORWARD HOLIDAY PARTY – DECEMEBER 20th at 6:00pm**

**The next PROJECT FORWARD MONTHLY meeting is December 13th at 6:00pm at Webster Hall.**

**\*\* THE LAST WINTERFEST MEETING IS TONIGHT AT 6:00PM \*\***